

Town Manager's Monthly Report for April and May 2019



TOWN MANAGER'S UPDATE ...

- Attended the following Committee/Council meetings:
 - Workshop meeting with Sussex County Council Member John Riley – April 8, 2019
 - Pedestrian Safety Committee Meeting – April 9, 2019
 - Planning Commission Meeting – April 9, 2019
 - Business Development Meeting – April 10, 2019
 - Environmental Committee Meeting – April 11, 2019
 - Environmental Committee Meeting – May 2, 2019
 - Budget Committee Meeting – May 22, 2019
- Attended the ICMA Regional Conference in New Brunswick, NJ from April 3-5, 2019.
- Attended the SCAT meeting on April 10, 2019.
- Conducted interviews for the Public Works Manager position from April 10-12, 2019.
- Investigated the Complus Ticketing Program with Chief Boyden.
- Attended SCAT Legislative Breakfast on April 12, 2019.
- Explored Comcate program for building permits and code enforcement. This effort is deferred due to budget constraints.
- Attended Earth Day Celebration on April 20, 2019.
- Attended the Delaware League Meeting on April 25, 2019.
- Attended the SCAT Dinner Meeting on May 1, 2019 in Bethany Beach.
- Attended the SCAT Steering Committee Meeting on May 3, 2019.
- Working with Delaware Sea Grant on establishing a workshop program to educate older adults on emergency preparedness. We will be partnering with Selbyville and South Bethany. The program will be held in early September 2019.
- Explored NeoGov human resource software. This effort is deferred due to budget constraints.
- Attended the ACT meeting in Lewes on May 9, 2019.
- Attended the Delaware Sea Grant Advisory Council Breakfast on May 21, 2019 in Dover.

UPDATES FROM DEPARTMENTS

Re-valuation

- Informal appeals have been held. Formal appeals are scheduled for June 28, 2019.
- The new appraised value is \$797,765,638.00
- The new assessed value is \$398,882,819.00.
- Based on this information the rollback tax rate is \$.174015 per hundred dollars of assessed valuation.

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Budget

- The budget was approved by the Budget Committee on June 12, 2019 and will be presented to Council for approval on June 28, 2019.

Sidewalks

- \$496,266 for replacement of six blocks of sidewalk is included in the State's bond bill. Representative Gray was instrumental in accomplishing this. This amount will need to be approved by the State Legislature.

Dredging

- We are currently working on an MOU with Freeman Companies and exploring Engineering firms.

Streets

- Micro-surfacing was completed in May. Invoices will not be paid until the punch list items are complete.

IT Services

- We have signed a contract with Park Mobile for parking services this year.
 - Staff received training on May 20, 2019.
 - Staff placed Park Mobile signage throughout the Town.
 - Go live date was May 24, 2019. This program has been very well received. Forty-seven people used Park Mobile through May 31, 2019.
- We are working with Complus to install a new parking ticket management system at the Police station.

Sustainability Grant

- The draft of the plan will be presented to the Environmental Committee at the June 27th meeting.